



SYWELL PARISH COUNCIL

Chairman Cllr John Amos

Minutes of the Ordinary Meeting of Sywell Parish Council held on
Thursday 11th July 2024 at 7:30 pm at Sywell Village Hall,

In attendance: Cllrs John Amos (Chairman), Nan Muttock, Elizabeth Brown, John Shenfield, Philip Bletsoe-Brown
Clerk: Maureen Holliday,

- 125/24 PUBLIC SESSION:**
- 126/24 APOLOGIES FOR ABSENCE** Resolved to approve: Unitary Cllrs Hallam, Brown, Lawman. Cllrs Ingram and Dobson.
- 127/24 DECLARATIONS OF INTEREST/DISPENSATION REQUESTS** – Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate. None
- 128/24 RECEIVE CHANGES TO REGISTRABLE INTERESTS (if any) None**
Request for the Completion of Register of Interests: Periodic reminder that under the Localism Act 2011 (sections 26-34 and regulations made thereunder), the monitoring officer of North Northamptonshire Council is required to establish and maintain a register of interests of elected and co-opted members.
- 129/24 RESOLVED TO SIGN & APPROVE MINUTES OF MEETING** Thursday 15th May, 9th May 2024
- 130/24 NORTH NORTHANTS COUNCILLORS – None**
- 131/24 CHAIRMAN, CLERK and COUNCILLOR REPORT** on items not on the agenda (verbal).
Resolved to approve the following:
Chairman provided a verbal report on:
Wellingborough West LAP meeting 25-06-24
Green Hill Solar Farm Councillors event on Thursday 30th May in Wellingborough
Defibrillator – Successful maintenance and re-registration.
Sywell Airshow 2024: Sywell Parish Council would like to extend its appreciation to the Events Team at Sywell Aerodrome Ltd for the efficient organization and management of the May Airshow. The event was exceptionally well-organized, and the improvements in traffic management were notable, with a significantly smoother flow and reduced queuing times compared to previous years.
- 132/24 RESOURCES: Resolved** to approve the following (a to d)
Documents in Meeting Papers.
- a) **Bank Balances at 5 July 2024:** Current Account: £7,900.41
(Traffic Calming Funding) Reserve Account: £80,624.17
 - b) **Income received since last meeting:** Annual Precept: £36,500 in full.
C A McLellan Ltd £480 repaid and paid to different bank account.
 - c) **Receipts & Payments: Budget Summary, Bank Rec for year to 5 July 2024.** circulated
 - d) **To approve payments made at and between meetings Appendix 1 and II**
- 133/24 PLANNING: Resolved** to agree responses and actions.
- a) **New Applications:**
NW/24/00346/OUT 41 Ecton Lane Sywell. Outline planning application for a proposed Self-Build Dwelling with All Matters Reserved Aside from Access. **For Interest Only at this time.**
NW/24/00323/FUL 56 Overstone Road Sywell, Single storey side extension. Demolition of existing detached garage. **No Comment**
 - b) **Awaiting Decision:**
NW/24/00193/FUL 120 Overstone Road Sywell Proposed side single and rear extension habitable accommodation in new and existing loft and the changing of the roof from a hip to a gable. Rear dormer window and velux roof light in front. No Observations **Awaiting Decision**
NW/24/00188/FUL 42 Ecton Lane Sywell Proposed extension to existing garage, removal of existing flat roof and proposed hipped roof across existing and proposed garages and new low level retaining wall. **Awaiting Decision**

NW/23/00863/LBC 18 Sywell Village Sywell Listed Building Consent for alterations to outbuildings to form a one bed annex. **No observations but the path should be reinstated. Awaiting Decision**
NW/24/00240/FUL 7 Holcot Lane Sywell Proposed part single and part two storey extensions to rear and single storey porch extension to front. The Parish Councillors would like it noted that they share concerns of the neighbour comment.

c) Applications Decided:

NW/24/00124/VAR 10 Ecton Lane Sywell Northampton NN6 0BA Variation of (a) Condition(s): Variation of condition 2 (Approved plans) of planning permission reference: WP/20/00113/FUL for the addition of a new front porch, and a single storey side extension to the detached garage, and to increase the pitch of the garage roof to increase internal storage space. **Permitted**

NW/24/00058/FUL 39 Westlea Road, Sywell Northampton NN6 0BY

Demolition of existing rear conservatory and replacement with part single storey with first floor balcony and part double-storey rear extension including a new window to south elevation.

The application was discussed, and Council awaits notification of any concerns from any affected parties. **Permitted**

NW/24/00130/FUL 74 Overstone Road Sywell New front dormer, Velux roof light on the rear elevation and enlargement of habitable accommodation in the roof space to form an additional bedroom and ensuite. Porch to front elevation **Permitted**

NW/24/00145/FUL 79 Ecton Lane, Single Storey Detached Storage Building **Refused**

d) Planning applications and matters since publication of the agenda (applications notified by BCW received prior to the meeting will be considered)

e) Other Planning Matters: Council to consider a Neighbourhood Plan for Sywell.

134/24 HIGHWAYS, MOWING AND MAINTENANCE: Resolution to approve items (i to iv) further action or response.

Village Maintenance, Traffic Calming and Speeding in the Village:

i) **CIL money (Overstone Leys).** Update on the confirmation from Chris Wragg WNC who has asked NNC undertake the arrangements to put the wheels into motion and prepare a task order. Cllr Wragg has confirmed that the intention is to carry out the works by September, subject to getting Regulatory Permission for the roadworks.

ii) **Lengthsman Report from Peter Clayton and other highway matters.**

iii) **Other Highways matters to be discussed.**

iv) **Installation of CCTV Camera, Zebra Crossing, Overstone Road, Sywell:** the Camera is now in place and working. Any incidents will need to be reported on the Police Website:

<https://www.northants.police.uk/ro/report/> **For guidance on reporting please speak to the Clerk before reporting, or questions or concerns you may have: clerk@sywellpc.org.uk**

A successful meeting was held on 9th May with parents and representatives of Sywell School. The final decision to accept the camera was received with only one objection. The meeting was followed by a further objection by the same person. The Clerk responded by providing the Council's Legitimate Interests for installing the camera as per FOI requirements.

135/24 ELLIOTT PARK: Consider Report, Proposals and Actions. Discussion on outstanding issues and **Resolved** to accept reports and actions.

a) **To receive a report from the committee.** Cllr Brown provided a verbal update.

b) **To discuss litter picking over the summer season.** Cllrs agreed a rota.

c) **To receive suggestions for repair works to be carried out following a site meeting in May 2024.**

The Chairman, Cllr Amos, reported on a meeting held on 20th May: with Cllrs Brown, Dobson, the Clerk and a contractor to discuss general remedial works and, in particular, work needed to the perimeter wood block walling of the play area. Remedial work to the roundabout was also discussed. It was agreed that the contractor be asked for a formal quotation for works to be carried out out-of-season.

136/24 TRAINING and Advice Sessions: To consider any training opportunities/requests.

137/24 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)

138/24 DATE OF NEXT ORDINARY MEETING – 12th September 2024, 07:30 pm, Village Hall, Sywell

Signed

Date :

12 September 2024

Future meetings: **2024:** 12 September, 14 Nov.
 2025: 9 Jan, 13 March, 8 May, 10 July, 11 Sept, 13 Nov

Appendix I Payments made between meetings

Date	Payee	Detail		£	VAT
03-Jun-24	GOCARDLESS	SECURIFIRESY-9FF7C	24	-31.86	-5.31
03-Jun-24	PARK LANDSCAPES	MOWING	25	-832.80	-166.56
17-Jun-24	BRITISH GAS	BGL0463847-0446002	26	-66.57	-12.01
24-Jun-24	GIGACLEAR PLC	C301522	27	-36.00	-6
30-Jun-24	Unity Trust	Service Charge	28	-18.00	
01-Jul-24	SSE ENERGY SUPPLY	0058534-DD00512951	29	-192.71	-12.13
02-Jul-24	GOCARDLESS)	SECURIFIRESY-9FF7C	30	-31.86	-5.31
04-Jul-24	NORTHANTS CALC	3907	31	-79.20	-13.2
04-Jul-24	HMRC PAYE	475PQ00822792	32	-160.43	
04-Jul-24	M HOLLIDAY	CLERK SALARY June	33	-654.03	
04-Jul-24	Clear Insurance	77081996 SYWELL PC	34	-1233.36	
05-Jul-24	REIDS PLAYGROUND	6179 Cradle seat repair	35	-888.00	-148
				-4224.82	-368.52

Appendix II: Payments and Direct Debits approved at meeting

DATE	Payments	Details	No	£	VAT
15-Jul-24	BRITISH GAS	BGL0463847-0446002	36	-34.32	-1.63
23-Jul-24	GIGACLEAR PLC	C301522	37	-36	-6
31-Jul-24	SSE ENERGY SUPPLY	0058534-DD00564653	38	-186.5	-12.86
02-Aug-24	GOCARDLESS	SECURIFIRESY-9FF7C	39	-31.86	-5.31
09-Aug-24	SLCC	TRAINING CCTV COMP	40	-36	-6
09-Aug-24	I W Electrical	INV 8	41	-105	
12-Aug-24	PARK LANDSCAPES	MOWING	42	-1334.4	-222.4
12-Aug-24	M HOLLIDAY	CLERK SALARY July	43	-653.83	
				-2417.91	-254.20