



SYWELL PARISH COUNCIL

Chairman Cllr John Amos

Minutes of the Ordinary Meeting of Sywell Parish Council held on Tuesday 19th March, 2020, at 07:30pm in the Village Institute, Mears Ashby Road, Sywell.

Present: J Amos (Chairman), R Coles, J Morton, J Shenfield, P Bletsoe-Brown

In attendance: Parish Clerk, Maureen Holliday, 1 member of the public.

092/19 PUBLIC SESSION 15 mins

093/19 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE It was **Resolved** to approve Cllr Brown, Cllr Muttock Cllr Hallam (Self-isolation).

094/19 DECLARATIONS OF INTEREST/DISPENSATION REQUESTS – Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.

095/19 RECEIVE CHANGES TO REGISTRABLE INTERESTS (if any)

096/19 RESOLUTION TO SIGN & APPROVE MINUTES OF THE MEETINGS on 16 January and 28 January 2020 Members **Resolved** to accept the minutes as a true record and they were signed by the Chairman of the meeting.

097/19 CHAIRMAN/CLERK/COUNCILLOR REPORT on items not on the agenda (verbal no decisions to be taken).

098/19 RESOURCES – Resolved to approve the following (a – e): Listed below

- a) Bank Balances as at 28 Feb 2020: Current Account £42011.22.
- b) Bank Reconciliation, Budget Statement and Reserves as at 28 Feb 2020.
- c) Receipts: Nil
- d) To approve payments made between meetings. Appendix 1
- e) To approve payments made to the year-end 31 March. Appendix 2

099/19 PLANNING: Resolution to agree responses.

a) **New Applications:**

WP/20/00113/FUL 10 Ecton Lane, Sywell, NN6 0BA Demolition of existing side wc/porch. Proposed single storey side extension to existing property including new en-suite bathroom, dressing room and open plan kitchen/family room. New double garage in front garden. Response: No Observations

b) **Awaiting Decision**

WP/18/00645/LDP Planning application from Allens Caravans for a Certificate of Lawful Use: This application was refused in 2018 and which the Parish Council objected to. The Council are given to believe that this application is now going to appeal. Members to discuss and **resolve** further action.

c) **Applications Decided**

WP/19/00699/FUL 128 Ecton Lane, Sywell. Alterations to the front elevation ground floor and first floor windows and rear swimming pool room windows and roof along with associated internal alterations. Removal of second floor window and replacement with full height glazing and Juliette balcony serving master suite. Permitted 28 February

WP/19/00688/FUL 47 Overstone Road, Sywell

Retrospective application for erection of a stone wall to 1.48 meters high built back from the existing front boundary wall, erection of two stone pillars to 1.97 meters high and erection of electric gates to 1.8 meters high in driveway. Block paving to the area outside the gates. Permitted 27 January

WP/20/00021/FUL 74 Ecton Lane, Sywell, Erection of detached dwelling following demolition of existing bungalow (Revised application following refusal of WP/18/00639/FUL).

Response: In principle the PC has no objections to the site being developed however the plans as submitted to the Council contain sufficient issues for the PC to object to the application. Permitted 19th March

d) **Other Applications**

DA/2020/0001 Land To East Of Kettering Road, Overstone: The total number of houses in the SUE was agreed at 3,500. Overstone Leys have been given permission for 2,000 so Overstone Green should be 1,500 not 1,600 as outlined in their consultation letter. Increase in the number of houses by almost 7% on this site leaving little Green Space. (It is understood that it will take 18months to 2 years to get the outline planning agreed.)

Response: The Northampton north SUE was approved on the basis of providing 2000 homes in the first phase with a further 1500 for phase 2 all of which was to include for the associated facilities. The phase 2 outline application now makes reference for up to 1600 homes. This increase in numbers breaches the agreement that defines the maximum number of houses and if permitted places an even bigger burden on the local infrastructure and the impact on local villages, particularly Overstone, Sywell and Holcot.

We would **strongly object** to any increase over the planned 3500 homes and seek confirmation from the Council that the original numbers remain.

Response from the Case Officer: The overall quantum of dwellings proposed has been queried by others, and I understand that as the adopted West Northamptonshire Joint Core Strategy refers to the Northampton North sustainable urban extension as being “In the region of 3,500 dwellings” then this doesn’t necessarily prevent the provision of more than 3,500 providing units provided that other elements are acceptable, e.g. provision of open space, meeting the density requirements in Policy H1 of 35 dwellings per hectare etc. It is however still very early days for this application.

- e) **Planning applications received since publication of the agenda** (applications notified by BCW received prior to the meeting will be considered)
- f) **CONSULTATIONS: Rural Exceptions Sites SPD will be available to view and comment between the following dates: Start date: 21/02/20 08:00 End date: 03/04/20 17:00**
Please select the following link to view this event:
https://wellingborough-consult.objective.co.uk/portal/spds/rural_exceptions_sites_spd

The West Northamptonshire Strategic Land Availability Assessment (SLAA) will be an assessment of land availability to help identify a future supply of land for housing and economic development over the plan period covered by the proposed West Northamptonshire Strategic Plan. The SLAA will form a key element of the evidence base to support the Strategic Plan and will assist in the identification of strategic sites that will come forward over the plan period.

A draft methodology for undertaking the SLAA has been produced and we are inviting comments on the methodology which will be taken into account before it is finalised. A copy of the draft methodology is available on the Joint Planning Unit’s consultation website:

<https://westnorthantsplan.inconsult.uk/consult.ti/SLAAConsultation/>

Comments can be submitted online via the consultation website or by email:

westnorthantsjpu@northampton.gov.uk. The deadline for comments is 5.00pm on Friday 27th March.

100/19 HIGHWAYS MOWING AND MAINTENANCE: Resolution to approve further action or response.

a) Traffic Calming and Speeding in the Village:

- 1) **Update on the VAS sign grant and Section 50 licence.** Clerk reported that confirmation has been received that the consultation is complete and the licence will be issued. Section 50 Licence has been agreed for the agreed placement positions of the recommended mobile Vehicle Activation Sign. **Resolved** to apply for sign.
Action: Clerk will report back to the grant body to arrange ordering of sign.
- 2) **Update on Speed Calming and Road Markings in Ecton Lane and Speed Calming between Overstone and Sywell.** Clerk circulated reports based on early discussion by Overstone PC. It had previously been agreed that Overstone could have a chicane. There is a possibility that they could have a second chicane. Noted
- 3) **Report from Matt O’Connell, Safer Roads Operations Manager:** Data reports from the 4 devices installed at multiple points along the length of Sywell Road which gives a really good indication as to the trends. The data generally represents what we would have expected, the fastest section of the road is the section between the village hall and Sywell, as this section has no property frontages and has a separate access road which results in no parked cars on the main road. The other sections show what we would generally expect to see from a 30mph restriction, being that the vast majority of vehicles are travelling at or below the posted limit and a small number are exceeding the limit. Discussed and reports noted

101/19 VILLAGE HALL CAR PARK MAINTENANCE. Clerk provided a quotation to repair the area for discussion by members. An estimate of the works had been provided and a quotation received at £950 to repair the potholes and deterioration. Another contractor is due to carry out some repair works in the village next week. **Resolved** to apply for a quotation from the second contractor for repairs to the car park. The lowest quotation should be accepted.
Action: Clerk to obtain second quotation and action on the basis of the lowest price.

102/19 ELLIOT PARK: BCW has approved a grant of £2,000 towards the £ 2,584.87 (Gross £3,135.06) replacement of the play equipment at Elliott Park. The works had been instructed and should be complete by 26th March. The Safety Report was also discussed. **Resolved** to make payment for the Hip-Hop £3,135.06 and £486 for the Cableway repair.
Action: Chairman to discuss points noted in the safety report with Mr Brown

- 103/19 SYWELL CEVA PRIMARY SCHOOL.** A village resident has approached the Parish Council with concerns regarding the Governing Body decision to apply to become an academy. They feel that the new Head Teacher should be allowed to settle into the role before another major change is made. They would like the Parish Council to take this on board. No representatives attended. The members were concerned about the unhappiness at the school. It was **Resolved** that the Parish Council would like further information but have no powers covering this matter.
- 104/19 REPORT FROM THE FLOOD WARDEN/LENGTHSMAN:** A comprehensive report on recent flooding and maintenance carried out. A number of very positive responses have been received on the tidiness of the village due to the maintenance works carried out. Following correspondence received from an Ecton Lane resident future works should include Ecton Lane. Hedges were also discussed and works agreed to be carried out and suggestions of contractors were made. A village Spring Cleaning day had been suggested, 7 April, however, this was now not going to be possible. Members **Resolved** to approve the report, the StreetDoctor updates and the £240 Lengthsman invoice. **Action:** Chairman to discuss action points with the Lengthsman.
- 105/19 FUTURE NORTHANTS ENGINE ROOM TOUR:** Chairman to report on recent tour. Noted
- 106/19 COVID-19 BCW** have provided a briefing for Voluntary Organisations and Communities in Northamptonshire. The briefing was noted. The Chairman also suggested that the Parish Council acted as a catalyst to create a register of volunteers and vulnerable residents. To produce an emergency village magazine insert to be delivered to every home by the existing volunteers. This should be financed by the Parish Council. This was **Resolved** and approved.
- 107/19 COVID-19 Northants CALC recommendation:** In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place. **Resolved** to approve.
- 108/19 URGENT MATTERS FOR REPORT ONLY** (Notified before the meeting - no decisions can be made)
- 109/19 DATE OF NEXT MEETING** – 21 May, 2020 7.30 pm, Village Hall, Sywell

Signed _____ Chairman _____ Date _____, 2020

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

FUTURE MEETING DATES: 16 July 2020, APM 20 May, 2020

Clerk: Mrs M Holliday, Pitsford Farmhouse, Church Lane, Pitsford, NN6 9AJ. 01604 880395 / 078844 90997
E-mail: clerk.sywellparish@gmail.com

Appendix 1: Payments and Direct Debits between meetings					
DATE	Payments	Details	No	£	VAT
16-Jan-20	A Kendall	Gardening service/Maintenance	1050	175.00	
14-Feb-20	Sywell Village Hall	Meeting hire	1051	168.00	
14-Feb-20	M Holliday	Salary Feb	1052	429.70	
14-Feb-20	Northants ACRE	Membership	1053	35.00	
18-Feb-20	Sywell Old School Charity	Rent for Village Hall	1054	500.00	
18-Feb-20	Northants CALC	Training	1055	36.00	
18-Feb-20	Smith of Derby	Clock Service	1056	634.80	105.80
24-Feb-20	Zeta Specialist Lighting	Final lighting upgrade	1057	1,455.00	347.50
24-Feb-20	NCC	Sec 50 Licence	1058	321.00	
Total				3754.50	453.30

Appendix 2: Payments and Direct Debits agreed at the meeting to the year-end 31 March 2020

DATE	Payments	Details	No	£	VAT
19-Mar-20	Peter Clayton	Lengthsman	1059	240.00	
19-Mar-20	HMRC	Tax	1060	322.00	
19-Mar-20	M Holliday	Payroll March	1061	429.50	
19-Mar-20	Autela Payroll Services	Payroll Processing	1062	49.75	8.29
19-Mar-20	Play Inspection Company	Inspection	1063	150.00	25.00
19-Mar-20	Proludic Ltd	Hip Hop upgrade	1064	2,919.06	486.51
19-Mar-20	Reids Playground Maint	Hip Hop installation	1065	216.00	36.00
23-Mar-20	Southern Electric	Electricity	DD	87.42	4.16
30-Mar-20	Bletsoe-Brown Ltd	Victorian Lantern Light repair	1066	804.00	134.00
30-Mar-20	M Holliday	Office Expenses	1067	316.14	26.63
31-Mar-20	Reids Playground Maint	Repair to cableway	1068	486.00	81.00
31-Mar-20	Sywell Village Hall	COVID Leaflets	1069	300.40	
		Total		6320.27	801.59