



SYWELL PARISH COUNCIL

Chairman Cllr John Amos

Minutes of the Ordinary Meeting of Sywell Parish Council held on
Thursday 9th May 2024 at 8:00pm at Sywell Village Hall,

In attendance: Cllrs John Amos (Chairman), Nan Muttock, Elizabeth Brown, Fiona Ingram, John Shenfield, Tim Dobson. Philip Bletsoe-Brown Clerk: Maureen Holliday, NN Cllr Lora Lawman 2 Members of the Public

- 103/24 PUBLIC SESSION:** 2 Members of the of the public attended to request a Food Bin collection service in the village. Cllr Lawman informed the meeting that this requirement has been discussed by NNC and there are early suggestions for this to be implemented.
- 104/24 APOLOGIES FOR ABSENCE** resolved to approve apologies from Cllrs Hallam and Brown.
- 105/24 DECLARATIONS OF INTEREST/DISPENSATION REQUESTS** – Councillors are reminded that if they have either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate. None
- 106/24 RECEIVE CHANGES TO REGISTRABLE INTERESTS (if any) None**
- 107/24 RESOLVED TO SIGN & APPROVE MINUTES OF MEETINGS** Thursday 14th March 2024 and were signed by the Chairman
- 108/24 NORTH NORTANTS COUNCILLORS** – Resolved to approve verbal report from Cllr Lawman.
- 109/24 CHAIRMAN, CLERK and COUNCILLOR REPORT** on items not on the agenda (verbal).
- 110/24 RESOURCES: Resolved** to approve the following (a to e)
Documents in Meeting Papers.
- a) **Bank Balances at 31 March 2024:** Current Account: £13,349.43
(Traffic Calming Funding) Reserve Account: £50,158.22.
 - b) **Income received since last meeting:** Annual Precept: £36,500 in full.
 - c) **Receipts & Payments: Budget Summary, Bank Rec for year to 31 March 2024** (circulated).
 - d) **To approve payments made at and between meetings Appendix 1 and II**
 - e) **To approve monthly sim fee for CCTV: SECURIFIRESY-9FF7C £31.86**
- 111/24 PLANNING: Resolved** to agree responses - none.
- a) **New Applications:**
 - NW/24/00346/OUT 41 Ecton Lane Sywell.** Outline planning application for a proposed Self-Build Dwelling with All Matters Reserved Aside From Access
 - NW/24/00323/FUL 56 Overstone Road Sywell,** Single storey side extension. Demolition of existing detached garage.
 - b) **Awaiting Decision:**
 - NW/24/00193/FUL 120 Overstone Road Sywell** Proposed side single and rear extension habitable accommodation in new and existing loft and the changing of the roof from a hip to a gable. Rear dormer window and Velux roof light in front. **Awaiting Decision**
 - NW/24/00188/FUL 42 Ecton Lane Sywell** Proposed extension to existing garage, removal of existing flat roof and proposed hipped roof across existing and proposed garages and new low level retaining wall. **Awaiting Decision**
 - NW/23/00863/LBC 18 Sywell Village** Sywell Listed Building Consent for alterations to outbuildings to form a one bed annex. **No observations but the path should be reinstated. Awaiting Decision**
 - NW/24/00240/FUL 7 Holcot Lane Sywell** Proposed part single and part two storey extensions to rear and single storey porch extension to front.
 - c) **Applications Decided:**
 - NW/24/00124/VAR 10 Ecton Lane Sywell** Northampton NN6 0BA Variation of (a) Condition(s): Variation of condition 2 (Approved plans) of planning permission reference: WP/20/00113/FUL for the addition of a new front porch, and a single storey side extension to the detached garage, and to increase the pitch of the garage roof to increase internal storage space. **Permitted**
 - NW/24/00058/FUL 39 Westlea Road, Sywell** Northampton NN6 0BY

Demolition of existing rear conservatory and replacement with part single storey with first floor balcony and part double-storey rear extension including a new window to south elevation. The application was discussed, and Council awaits notification of any concerns from any affected parties.

Permitted

NW/24/00130/FUL 74 Overstone Road Sywell New front dormer, Velux roof light on the rear elevation and enlargement of habitable accommodation in the roof space to form an additional bedroom and ensuite. Porch to front elevation

Permitted

NW/24/00145/FUL 79 Ecton Lane, Single Storey Detached Storage Building Refused

112/24 HIGHWAYS, MOWING AND MAINTENANCE: Resolution to approve items (i to iv) further action or response.

Village Maintenance, Traffic Calming and Speeding in the Village:

i) **Repair to Church Floodlight:** This is now repaired. Two lamps out in old village to be repaired under warranty. Reported.

ii) **Lengthsman Report from Peter Clayton and other highway matters.**

Numerous Pothole and road conditions reports in Holcot Lane and Wellingborough Road.

5664262 Ecton Lane Hedge overhangs road edge on left hand side (travelling south) of Ecton Lane starting near its junction with Church Lane, the hedge is close to the road edge and is restricting carriageway width. It is not possible to get close to the nearside when facing oncoming traffic:

Investigation: Ongoing (Reported to a third party) - A letter has been sent to the land/homeowner requesting them to cut back the vegetation in the next 28 days, we will update you further once we have revisited the site.

5659241 Blocked drains in Church Lane. Reported 2 March.

The water comes from the field on the north side, and also appears to come up from a blocked drain, then streams down the road to another blocked drain, then across the road into the brook on the south side of the road. (for some reason I can't get the map marker to the right spot - it keeps defaulting up the hill to Sywell House).

Peter Clayton added 17 April: The two drains on Church Lane are still blocked the second drain in the picture being the main problem as water is running into the field entrance opposite making it waterlogged which is a great problem for the local farmer who is wanting to gain access & egress from his field. The third picture shows the location of a possible waterpipe leak water is bubbling from a hole in the road

iii) **Installation of CCTV Camera, Zebra Crossing, Overstone Road, Sywell:** the Camera is now in place but not monitored unless to check it is working. The camera will purely be focussed on the road and Zebra crossing near to the school for the purpose of ensuring the safety of children and adults crossing the road near to the village Primary School. Benefits:

- To provide a safe and secure environment for members of the public.
- To deter/reduce and to report crime.
- To deter potential offenders by publicly displaying the existence of CCTV, having signs on display, clearly sited and camera not hidden. (Overweight vehicles in particular)

The camera footage will not be continually monitored and will only be accessed should an accident/incident be reported. Recordings are automatically overwritten after a period of time. **Please address any questions or concerns you may have to the Parish Clerk: clerk@sywellpc.org.uk**

a) Additional signage to be discussed. Signage was obtained and fitted.

b) Council to discuss comments received. Council proposed an Extra-Ordinary meeting for members of the public to provide feedback and discuss concerns. Clerk to arrange meeting.

iv) **Pocket Woodlands – Offer of trees:** Kier – awaiting confirmation of offer.

113/24 ELLIOTT PARK: Consider Report, Proposals and Actions. Discussion on outstanding issues and **Resolved** to agree action. .

a) **Community Support Funding** Update There is no suitable Community Funding known of.

b) After the latest Playground Inspection Report, a new cradle seat for the double swing has been installed and the tension on the zip wire has been tightened. Other matters arising from the report are to be addressed. This includes the refurbishment of the roundabout and filling in of the tunnel in the hill under the slide.

c) The park is well used, especially during the summer months. A litter picking rota will be organised for the weekends during the school holidays. To ensure rubbish is picked up from overflowing bins.

- d) Many of the posts around the largest play area have rotted and broken and had to be removed from site. This is because individuals were treading on them and using the broken posts to make bonfires in the park.
- e) Sywell and Overstone Pre School used the park for their Easter Egg Hunt.
- f) Elliott Park Playing Field Committee will arrange to meet with a contractor to discuss and decide future works. This will be discussed at the July meeting.

114/24 **TRAINING and Advice Sessions:** To consider any training opportunities.

115/24 **Are you concerned about Affordable Housing in your community?** Circulated to Council.

116/24 **URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting)**

117/24 **DATE OF NEXT ORDINARY MEETING – 11th July 2024, 7:30pm, Village Hall, Sywell**

Signed

Chairman

Date :

11 July 2024

Future meetings: 2024: 12 Sept, 14 Nov.

2025: 9 Jan, 13 March, 8 May, 10 July, 11 Sept, 13 Nov

Appendix I Payments Made Since Last Meeting

Date	Payee	Detail		£	VAT
02-Apr-24	S F LTD SEELS)	Final Payment	1	-1499.30	
03-Apr-24	SSE ENERGY SUPPLY)	0058534-DD00339875	2	-179.83	-11.32
15-Apr-24	BRITISH GAS)	BGL0463847-0446002	3	-36.07	-1.72
23-Apr-24	GIGACLEAR PLC)	C301522	4	-67.26	-11.21
26-Apr-24	PARK LANDSCAPES (N	1596 MOWING	5	-366.00	-61.00
26-Apr-24	M HOLLIDAY	APR CLERK SALARY	6	-654.03	
26-Apr-24	AUTELA PAYROLL SER	13716 PAYROLL SER	7	-78.33	-13.05
26-Apr-24	Tailor Made	14594 EP SIGN	8	-864.00	-144
26-Apr-24	HMRC PAYE	475PQ00822792	9	-160.43	
26-Apr-24	PLAY INSPECTION CO	ROSPA	10	-159.00	-26.5
01-May-24	SSE ENERGY SUPPLY)	0058534-DD00404273	11	-192.71	-12.13
02-May-24	GOCARDLESS)	SECURIFIRESY-9FF7C	12	-31.86	-5.31
				-4288.82	-286.24

Appendix II Payments agreed at meeting

Date	Payee	Detail		£	VAT
13-May-24	C A Mclellan	MARCH INVOICE	13	-480.00	
15-May-24	BRITISH GAS)	BGL0463847-0446002	14	-33.47	-1.59
23-May-24	GIGACLEAR PLC)	G06347127	15	-5.78	-0.96
30-May-24	John Amos	DEFIB PADS	16	-241.92	-40.32
30-May-24	Mr T J Dobson	PATIO CLEANER	17	-16.95	
30-May-24	PARK LANDSCAPES (N	1520	18	-891.60	-148.6
30-May-24	Tailor Made	14774 CCTV SIGNS	19	-360.00	-60
30-May-24	M HOLLIDAY	CLERK SALARY MAY	20	-654.03	
30-May-24	HMRC PAYE	475PQ00822792	21	-160.43	
30-May-24	NORTHANTS CALC	3740 3538	22	-884.70	-66.8
31-May-24	SSE ENERGY SUPPLY)	0058534-DD00461626	23	-186.50	-11.74
				-3915.38	-330.01